Alaska Emergency Equipment Rental Agreement (EERA) Intake Form

**Intent**: Logistics, Facilities, PROC, Lead EQTR, FSC etc. to gather the below information and submit to Buying Team CO, AIMS CO or Federal PROC/COPA to initiate EERA on Federal incidents

|  |  |
| --- | --- |
| **Incident Name** |  |
| **Resource Order E#** |  |  | Yes, E# E # has been requested through ordering/dispatch |
|  |
|  |
| **Purpose***(e.g., UTV, Boat w/operator, Dozer, Truck)* |  |
| **Owners Name** |  |
| **Owner Address***(Physical & Mailing)* |  |
| **Owner Phone***(Home & Cell)* |  |
| **Owner Email** |  |
| **Active registration in SAM.gov** |  |  | Yes, Unique Entity Identifier No: No, provide vendor code worksheet  |
|  |
|  |
| **Description of Equipment or Service****Including VIN, License, registration, etc.** |  |
| **Proposed Start Date** |  |
| **IMT Point of Contact** *(Name, Phone Number & Email)* |  |
| **Other important items to note** |  |

**Notes:**

* Attach pictures and inspection, if possible.
* Please do NOT discuss pricing or rates with owner.

Revision: 04/23