Alaska Emergency Equipment Rental Agreement (EERA) Intake Form

**Intent**: Logistics, Facilities, PROC, Lead EQTR, FSC etc. to gather the below information and submit to Buying Team CO, AIMS CO or Federal PROC/COPA to initiate EERA on Federal incidents

|  |  |  |  |
| --- | --- | --- | --- |
| **Incident Name** |  | | |
| **Resource Order E#** |  |  | Yes, E#  E # has been requested through ordering/dispatch |
|  |
|  | | |
| **Purpose**  *(e.g., UTV, Boat w/operator, Dozer, Truck)* |  | | |
| **Owners Name** |  | | |
| **Owner Address**  *(Physical & Mailing)* |  | | |
| **Owner Phone**  *(Home & Cell)* |  | | |
| **Owner Email** |  | | |
| **Active registration in SAM.gov** |  |  | Yes, Unique Entity Identifier No:  No, provide vendor code worksheet |
|  |
|  | | |
| **Description of Equipment or Service**  **Including VIN, License, registration, etc.** |  | | |
| **Proposed Start Date** |  | | |
| **IMT Point of Contact** *(Name, Phone Number & Email)* |  | | |
| **Other important items to note** |  | | |

**Notes:**

* Attach pictures and inspection, if possible.
* Please do NOT discuss pricing or rates with owner.

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